

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Father Muller Medical College
1.2 Address Line 1	Father Muller Road
Address Line 2	Kankanady
City/Town	Mangalore
State	Karnataka
Pin Code	575 002
Institution e-mail address	frmullersnaac@yahoo.com
Contact Nos.	0824-2238330
Name of the Head of the Institution:	Dr. Jayaprakash Alva
Tel. No. with STD Code:	0824-2238330
Mobile:	9845206369
Name of the IQAC Co-ordinator:	Dr. Ramesh Bhat
Mobile:	9845084224
IQAC e-mail address:	rameshderma@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879):	15282
1.4 Website address:	www.fathermuller.com
Web-link of the AQAR:	http://www.fathermuller.com/medicalcollege/AQAR201314.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.15	25.10.2013	24.10.2018
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

13.06.2012

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ - _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, **MCI**, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Rajiv Gandhi University of Health Sciences,
Bangalore, Karnataka

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities:

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	02
2.9 Total No. of members	22
2.10 No. of IQAC meetings held	10

2.11 No. of meetings with various stakeholders:	No.	31	Faculty	20
	Non-Teaching Staff	06	Students	04
	Alumni	01	others	-

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's.	55	International	02	National	18	State	34	Institution Level	1
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- (ii) Themes
- NABH orientation programme on "Implementation of NABH" by QCI
 - Orientation for all internal stakeholders on various aspects of NABH

2.14 Significant Activities and contributions made by IQAC

- Internal Audit is conducted for all department
- Participated in NABH Accreditation process and Interventions
- Orientation and training is given for all the stakeholders on quality assurance and sustenance
- Student Feedback on Teachers was conducted
- 2 International Conferences, 18 National Seminars, and 34 State-Level seminars/competitions were organized. This is the highest number of seminars organized during the last five years. It was possible because of the encouragement given to the Departments and Research Centres.
- Quality medical education plays pivotal role in shaping the career of students. To achieve this task IQAC is working as a guiding force. It encourages faculty members to update their knowledge by attending and presenting papers in seminars, conferences and workshops both at national and international level.
- Faculty is encouraged to take up major and minor research projects. These initiations have truly helped in imparting quality education as well as improving the teaching skills of faculty.
- In addition to this IQAC encourages departments to conduct workshop on their areas of specialisations to enrich the knowledge of teaching community.
- IQAC interacts and obtains feedback from alumni, parents, peers, academicians, faculty and students in enhancing effective teaching and learning ambience.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> - Case based Teaching and Integrated Teaching - Monitor publication ethics - To cater to the needs of slow learners through remedial classes - To conduct an academic audit of Departments - Air conditioned lecture halls - To improvise and install new software and go paperless. - Construction of new Convention Centre/Auditorium - To include new journals and books in library and to upgrade security of books. - Strengthen the Alumni activity. - Encouragement for attending international conferences every year - Seat reservation for the Staff children. - Vanmahotsav day celebrated - Documentation of all Records and Reports. 	<ul style="list-style-type: none"> #Introduced for new entrants in pre clinical #Case based teaching in clinical departments Institutional Ethics Committee # Remedial classes were conducted to help the slow learners improve their academic performance. # Academic Audit was conducted. 10 meetings were held to facilitate interaction between IQAC and Departments. # The work is in progress # HIS and MIS systems introduced # The work is in progress # Added new journals and books in library and to upgrade security of books. # Networking through the assistance from departments # Airfare for attending conferences, Increase in the Registration fees and Daily allowances for Senior staff for attending and Junior staff for Presentations. # Two senior faculty have availed the facility # By planting of trees. # Academic Audit of all departments

* Please find the Academic Calendar of the year as Annexure ii

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|---|
| <ul style="list-style-type: none"> - Presented the AQAR in governing board meeting held on 15.09.2014. - IQAC to meet on every second Saturday in a month - To introduce horizontal integrated Teaching in all classes - To conduct a National level Seminar on Quality - To conduct either CME/Workshop/Seminar/Conference. |
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Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Pharmacology Microbiology Biochemistry			
PG	MD – 1. Medicine 2. Paediatrics 3. Dermatology 4. Anaesthesiology 5. Psychiatry 6. Radio Diagnosis 7. Radiotherapy 8. Pathology 9. Microbiology 10. Biochemistry 11. Pharmacology MS– 1. Surgery 2. Obstetrics &Gynaecology 3. Oto-rhinolaryngology 4. Orthopaedics 5. Ophthalmology	-		
UG	MBBS			
PG Diploma	DCH, DVD, DA, DPM, DMRD, DCP, DGO, DLO,DDVL D Ortho			
Advanced Diploma				
Diploma				
Certificate				
Others	1. BPT 2. MPT 3. MHA 4. MIT 5. RT 6. B.Sc. MLT 7. M.Sc. MLT			
Total				
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: -

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	08

Enclosed Details:

SL.NO.	Pattern	Name of Programmes
1.	Annual	P.G. Medical Degree/Diploma
2.	Annual	M.B.B.S.
3.	Annual	Masters of Physiotherapy
4.	Annual	M.Sc. Medical Laboratory Technology
5.	Annual	Bachelor of Physiotherapy
6.	Annual	B.Sc. Medical Laboratory Technology
7.	Annual	B.Sc. Medical Imaging Technology
8.	Annual	B.Sc. Radiotherapy
9.	Semester	Masters in Hospital Administration

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure iii*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- RGUHS Revised Syllabus
- No recent revision of curriculum
- MBBS: 2010, PG: 2000
- After October 2013 – no changes in the syllabi

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- 5 new health centres started namely at Bollare, Jarandgudde, Mundaje, Amunje and Badagbellur under Rural Health Training Centre, Thumbay.
- Dialysis Centre, Imaging centre & speciality department added on at the rural health centre.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	507	72	35	63	(SR. Tutors) 94+243(PG)

2.2 No. of permanent faculty with Ph.D.	03
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	16	01	03	08	09	-	20	08	48	17

2.4 No. of Guest and Visiting faculty and Temporary faculty	25	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Any other
Attended	19	119	299	40
Presented papers	13	52	38	-
Resource Persons	10	17	79	20

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT-enabled teaching-learning process followed
- Student-centred teaching strategies were introduced
- Problem Based Evaluation for UG
- Fish Bowl Technique for PG Training
- Case Based Teaching for UG
- Family study by the students, Integrated Teaching and Case study based teaching
- Open book examination
- Viva-Voce for department posting
- Soft skill development programmes by the student development committee
- Live demonstration of surgeries using operating microscope mounted camera for UG
- Demonstration of clinical signs using slit lamp, anterior segment camera and fundus camera for UG
- Mnemonic based teaching for UG
- Wet Lab for developing surgical skills using goats eye for PG
- Evaluation of surgical performance using video recording of the surgeries for PG students.
- Exposure to investigative modalities including A&B-scan, Fundus camera & fundus fluorescein angiography and OCT for PG students.
- Skills Lab training for all interns and PG students.

2.7 Total No. of actual teaching days during this academic year	PG – 365, UG – 337 (2 Weeks Easter Vacation/2 weeks Christmas Vacation)
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book, Multiple Choice Questions Examination conducted

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	-	-
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2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	Pass %	Total %
<u>MBBS</u>						
I Year	58				100%	59%
II Year	96	5%	59%	30%	6%	69%
III Year	89	2%	60%	29%	9%	93%
IV Year	78		23%	77%		89%
<u>PG MEDICAL DEGREE/DIPLOMA</u>						
MD (Gen Med)	9					56%
MS (Gen Surg)	8					100%
MS (Obg)	2					100%
MD (Paed)	4					100%
MS (Ortho)	4					75%
MD (Anaes)	4					100%
MD (Psy)	3					100%
MD (Der.Ven.Lep.)	4					100%
MS (ENT)	2					100%
MD (Pathology)	3					100%
MD (Radio-diagnosis)	4					75%
MD (Radiotherapy)	1					100%
MS (Ophtalmology)	2					50%
MD (Microbiology)	2					100%
MD (Biochemistry)	2					100%
MD (Pharmacology)	2					100%
DGO	1					100%
DCH	1					100%
D.Ortho	2					100%
DA	3					67%
DPM	2					100%
DDVL	2					100%
DLO	--					--
DCP	2					100%

DMRD	1					100%
<u>BPT</u>						
I YEAR	9	---	---	---	100%	100%
II YEAR	9	---	---	100%	---	33%
III YEAR	4	---	---	---	100%	25%
IV YEAR	7	---	33%	67%	---	86%
<u>MLT</u>						
I YEAR	10	---	---	---	100%	80%
II YEAR	8	---	43%	57%	---	88%
III YEAR	12	---	88%	---	12%	67%
<u>MIT</u>						
I YEAR	12	---	---	---	100%	42%
II YEAR	2		50%	---	50%	100%
III YEAR	4	---	100%	---	---	100%
<u>RT</u>						
I YEAR	3	---	---	---	100%	67%
II YEAR	--	---	---	---	---	---
III YEAR	1	---	---	100%	---	100%
<u>MPT</u>						
I YEAR	4	---	---	---	100%	75%
II YEAR	4	---	---	---	100%	100%
<u>M.Sc. MLT</u>						
I YEAR	10	14%	43%	---	43%	70%
II YEAR	10	13%	75%	---	12%	80%
<u>MHA</u>						
I SEMESTER	3	---	---	---	100%	67%
II SEMESTER	12	---	88%	---	12%	67%
III SEMESTER	1	---	---	---	100%	100%
IV SEMESTER	23	---	67%	33%	---	91%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Meetings with faculty
- Student feedback
- Internal audit

2.13 Initiatives undertaken towards faculty development 67

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher Courses	-
UGC – Faculty Improvement Programme	04
HRD Pogrammes	01
Orientation Programmes	22
Faculty exchange Programme	-
Staff training conducted by the University	-
Staff training conducted by other Institutions	08

Summer / Winter schools, Workshops, etc.	20
Others	07
- Basic Medical Educational Technology Workshop	02
- Faculty Development programmes by Medical Education Unit	02
- CME	<u>01</u>
TOTAL	<u>12</u>

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	45	01	03	03
Technical Staff	51	05	12	06

Criterion – III 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> - Regular orientation programmes on research methodology and statistics for Postgraduate students and staff. - Guidance in writing research proposals and Postgraduate should be allotted research oriented topics for dissertation. - Incentives enhanced for faculty for research and publications. - Seed Money – Faculty are encouraged to undertake research projects; seed money for the proposed projects are given. - Research grants – Staff encouraged in writing grant proposals for funding from the National / International research funding agencies. - Leave – Service Rules provide for leave to undertake research. - Animal house set up as per MCI guidelines. - Necessary infrastructure for research is provided in each department. - Weightage given for research/publication at the time of promotion. - Residents/students given financial support for conducting laboratory studies. - Faculty members are encouraged to take up major and minor research projects under funding agencies like ICMR, DST, VGST, BRNS and other agencies. - Identification of funding agencies. - Faculty and students are motivated to attend seminars, conferences and workshops by providing financial assistance and leave.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	BRNS- 04	06	02	03
Outlay in Rs. Lakhs	75,83,500.00	6,75,330.00	17,39,000.00	36,53,705.00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	RGUHS- 07	-	-
Outlay in Rs. Lakhs	1,90,000.00	1,29,000.00	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	104	116	04
Non-Peer Review Journals	-	-	-
e-Journals	01	14	-
Conference proceedings	01	04	2

3.5 Details on Impact factor of publications:

Range	0.14 2.361 7.503	Average	✓	h-index	3.7	Nos. in SCOPUS	02
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- ♦ Highest impact factor of the journals – 7.503
- ♦ Dermatology: Indian Journal of Dermatology – 0.78
- ♦ International Journal of STD & AIDS- 0.72
- ♦ IJDVL – 1.206
- ♦ Bio-Med Research International – 2.880

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
(According to Research):

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	ICMR, BRNS	6,75,330.00	6,75,330.00
Minor Projects	2013-14	RGUHS	1,29,000.00	1,29,000.00

According all department-wise details:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2011-14	ICMR	14,67,000	-
	2012-13	Unigroup	9,20,000	9,20,000
	2013-14	Diers International Father Muller Research Centre	Instrumentation 2,50,000	-
		IADVL Loreal grant (LPP)	2,00,000	2,00,000
		IADVL Loreal grant (DPN)	80,000	80,000
		Unigroup	9,00,000	9,00,000
		ICMR	50,000.00	30,000.00
		FMMC	1,36,000.00	-
		RGUHS	30,000	30,000

Minor Projects	2013-14	RGUHS	65,300.00	42,300
		ICMR	20,000	20,000
		1. VPK Enterprises 2. Sanct Band Malaysia	55,000	Therapy
	Institutional Funded	8,60,000	8,60,000	
	2014-15	FMMC	15,000.00	-
		FMRC	9,500	9,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	2013-14	Novartis	12,00,000	12,00,000
Projects sponsored by the University/ College	2013-14	8 projects –Institution Funded	47,500.00	20,000
Students research projects <i>(other than compulsory by the University)</i>	2013-14	ICMR	1,95,000.00	1,50,000.00
Any other(Specify)	-	-	-	-
Total	2011-15	32	63,20,300.00	44,61,800.00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	04	13	-	12
Sponsoring agencies	-	1. ISE 2. RGUHS 3. FMCI 4. FMMC	1. KRSSDI 2. MCI 3. RGUHS 4. Pfizer 5. FMCI 6. FMMC	-	FMCI

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency	<input type="text" value="8.33"/>	From Management of University/College	<input type="text" value="85.00"/>
Total	<input type="text" value="93.33"/>		<input type="text" value="76"/>

- **Funding agency-** Board of Research in Nuclear Sciences (BRNS)

3.16 No. of patents received this year - Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year: -

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution - --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other MD

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: -

3.23 No. of Awards won in NSS: **No** University level State level

National level International level

3.24 No. of Awards won in NCC: **No** University level State level

National level International level

3.25 No. of Extension activities organized:

University forum College forum

NCC NSS Any other

1. Health education Programmes for the Community : 18
2. Health Camps : 4
3. Specialty OPDs are organised twice in a week in our Urban Health Centre, Jeppu.
4. 15 camps conducted and 283 beneficiaries benefitted.
5. Health Camps in Hiriadka and Jyothinagar.

6. Rally on World Kidney Day.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

HEALTH CAMP STATISTICS FROM 01.09.2013 TO 31.08.2014

Total No. of Camps – 17

Total No. of Camp Patients - 2831

1. 8 health camps
2. 11 health talks
3. 1 Radio talk

HEALTH CAMPS:

1	Health check up for NCC Cadets	07.09.2013	Cascia High School, Jeppu
2	Medical Check Up for Hulivesha Dancers	12-13, 15-16 Oct 2013	Thumbay Health Centres
3	Mega Health Camp	26.10.2014	Fr. Muller Hospital, Thumbay
4	Blood Grouping Camp for Students	3.10.2013	Thodambila School
5	Dengue Camp in collaboration with MCC	26.11.2014	Hoige Bazaar
6	Karwar Camp	16.02.2014	Karwar
7	Mega Health Check up camp in collaboration with Lions Club, Bantwal	14.05.2014	Fr. Muller Hospital, Thumbay
8	Garage workers and welders	18.06.2014	Thumbay

HEALTH TALKS:

1.	World Breastfeeding Week	01.08.2013	Jeppu UHC	
2	Importance of Handwash	17.10.2013	Jeppu UHC	
3	AIDS Awareness Programme	10.12.2013	B.A.College, Thumbay	
4	Importance of Handwash	20.02.2014	Jeppu UHC	
5	Postnatal care , Breastfeeding & Immunization	27.03.2014	Jeppu UHC	

6	Awareness on Breastfeeding	02.08.2014	Badaga Bellur	
7	Awareness of Breastfeeding	07.08.2014	Barekad, Thumbay	Dr. Sowmya Bhat
8.	Awareness Programme on Tuberculosis	24.03.2014	Thumbay	Dr. Sudhir Prabhu
9.	World Tuberculosis Day 2014	22.03.2014	Jarandagudde & Bollary	Dr. Sudhir & Dr. Saurabh
10	World Tuberculosis Day 2014	24.03.2014	Mundaje	Dr. Narayana V
11	Lead & Its Hazards for Hulivesha Dancers	22.10.2014 23.10.2014	Mundaje, Jarandagudde & Thumbay	Dr. Sudhir Prabhu
12	Live Radio Talk on Radio Sarang FM 107.8	07.06.2014 08.06.2014 21.06.2014		Dr. Sudhir Prabhu

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32. Acres 17.5 cents	-	-	-
Class rooms	26	-	-	26
Laboratories	06	01	FMMC	07
Seminar Halls	07	-	-	07
No. of important equipments purchased (1-0 lakh) during the current year.	-	99	Self Funding	-
Value of the equipment purchased during the year (Rs. in Lakhs)	17,72,42,556.71	7,17,21,736.52	Self Funding	24,89,64,293.23
Others	04	-	-	04

4.2 Computerization of administration and library

- Application software used is Easy lib.
- Charging and discharging work is computerized.
- Publications are Barcoded.
- Barcode printer and scanner were added to the circulation section.
- Biometric access control system is installed to the UG/PG entrance door.
- Library Software EPAC (Electronic Public Access Catalogue) was linked to all the departments of FMMC from the Central Library.
- Ezproxy: Remote access to e-resources service is provided to faculty and students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11850	1,45,93,730=99	394	13,06,016=04	12244	1,58,99,747.03
Reference Books	4768	-	280	-	5048	-
e-Books	12923	-	-	-	13272	-
Journals	380	2,12,90,627=69	185	25,74,206=77	566	2,38,64,834.46
e-Journals	619	-	-	-	6769	-
Digital Database	1.HELINET 2.DELNET 3. INFLIBNETS N-LIST Programme 4. Uptodate 5. Mangalore University 6. British Council 7. American Library	18,11,500=00 50,500=00 10,000=00 17,78,210=56 40,000=00 19,500=00 6,400=00	1. J-gate Plus e - resources	75,843=00	}	37,91,953=56
CDs	593	-	16	-		
Others (specify)	1.Easylib (Library Software) 2. D- Space 3. Reprography a. Black & white b. B/W &/colour c. Networking Printer 4. Biometric	1,64,507=00 5,000=00 85,000=00 1,60,000=00 54,600=00 72,937=00	1.Fedgate (software) 2.Ezproxy (-remote access to e-resources)	1,01,124=00 75,843=00	}	7,19,011=00

2014-2015:

	April - July 2014	
	No.	Value
Text Books	117	3,04,262=80
Reference Books	52	-
e-Books	13272	-
Journals	185	25,74,206=77
e-Journals	6769	-

Digital Database	1.HELINET 2.DELNET 3. INFLIBNETS N-LIST Programme 4. Uptodate 5. Mangalore University	2,08,500=00 11,500=00 5,000=00 6,20,928=00 10,000=00
CD & Video	6	-
Others (specify)	1. <u>Reprography</u> a. Black & white	3,00,000=00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	450	22	100 mbps	41	-	10	-	-
Added	30	-	-	-	-	-	-	-
Total	480	22	-	41	-	10	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Wi-fi enabled campus
- Remote access to e library to staff
- Training has been given on the use of MIS & HIS package.
- Laptop and Desktop in all departments
- Every department has been provided with computers, LCD and internet system.
- Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- Students are encouraged to make use of e- learning resources.
- Internet browsing is available for teachers and students at the Internet Centre free of cost during the working hours of the library
- LAN networking system

4.6 Amount spent on maintenance in lakhs:

i) ICT

Software Maintenance	- Rs. 12,500.00
Office Equipments Maintenance	- Rs. 19,41,403.25
Total	<u>Rs. 19,53,903.25</u>

ii) Campus Infrastructure and facilities

Building Maintenance	- Rs. 2,05,22,855.33
Furniture Repairs	- Rs. 1,51,508.00
Lift Maintenance	- Rs. 9,85,491.00
Premises Maintenance	- Rs. 36,51,462.70
Total	<u>Rs. 2,53,11,317.03</u>

iii) Equipments

Equipment Maintenance	– Rs. 80,05,708.06
Service Contracts	– Rs. 1,66,54,867.15
STP Expenses	– Rs. 23,34,945.00
Total	<u>Rs. 2,69,95,520.21</u>

iv) Others

Disposal of Bio-Medical Waste	– Rs. 25,02,834.00
Moter Repairs & Maintenance	– Rs. 11,08,677.68
Road Tax and Insurance	– Rs. 6,04,506.00
Total	<u>Rs. 42,16,017.68</u>

Total:

5,84,76,758.17

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Ice Breaking Sessions- Freshers Day celebrations
- Orientation during PTA
- Anti ragging, Prevention of Sexual Harassment, Mentor-Mentee,
- Orientation – Under graduate and Post graduate.
- Regional language classes for post graduates.

5.2 Efforts made by the institution for tracking the progression

- Internal Exams
- Personal Meetings with parents
- Mentor-Mentee
- Online systems
- Alumni Networking

5.3 (a) Total Number of students

UG (MBBS)	PG	Ph. D.	Paramedical UG	Paramedical PG 'S	Others
750	261	4	318	59	---

(b) No. of students outside the state

MBBS	275
PG	93
Paramedical	300

(c) No. of international students

MBBS-Overseas	03
Paramedical - Overseas	05

Men

No	%
MBBS - 250	33
PG - 138	53
Paramedical - 113	30

Women

No	%
MBBS - 500	67
PG - 123	47
Paramedical - 264	70

Bachelor of Physiotherapy :

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
169	1	--	--	--	170	147	1	-	-	-	148

B.Sc. Medical Laboratory Technology:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
100		--	--	--	100	85		--	--	--	85

B.Sc. Medical Imaging Technology:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
89		--	--	--	89	69		--	--	--	69

B.Sc. Radiotherapy:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	--	--	--	--	18	16	--	--	--	--	16

M.Sc. Medical Laboratory Technology:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
22	--	--	--	--	22	10	--	--	--	--	10

Masters in Hospital Administration:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	--	--	--	--	55	30	--	--	--	--	30

Master of Physiotherapy:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
28	--	--	--	--	28	19	--	-	-	-	19

Note : * 2014 batch students yet to join.

MBBS:

Last Year							This Year						
General	SC	ST	OBC	Physically Challenged	NRI	Total	General	SC	ST	OBC	Physically Challenged	NRI	Total
410	26	9	165	-	90	700	391	27	8	204	-	120	750

PG:

	Last Year	This Year
General	128	137
SC	9	12
ST	0	0
OBC	42	25
In-service	15	16
NRI	44	70
Physically Challenged	1	1
Total	239	261

Demand ratio: 95%

Dropout %: 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any): -

5.5 No. of students qualified in these examinations: -

5.6 Details of student Counselling and Career Guidance

Counselling:

Adolescence is a highly vulnerable period of life time and it is a period where the behaviour is an effect of many bio-psycho- social factors. They are an essentially an activist with much physical energy. Adolescents during their development may face some blocks or hindrances which in turn may lead to

behaviour problems for which they may need help of parents and teachers to resolve them. But parents and teachers need to have a right perception of behaviour problems, if they are to render effective help to their children/ students. However, it is the experience of Mental health professionals and other members of the helping professions that parents and teachers often do not have the basic awareness to enable them to identify behaviour problems, even if they do, they lack the knowledge of what to do about them or whom to approach for professional help.

College forms a major experience in the life of a growing adolescent and the educational institution serving all the areas of the society remains an attractive institution for pragmatic activities designed to promote health and prevent disease. It would be ideal to include at least one professionally trained counsellor in the college setting. If this is not possible considering the economical constraints, it is desirable that at least teachers are trained to understand the needs of the students and be aware of the psychological problems students under go.

Need for Counselling in Educational Institutions:

- Counselling helps the student to understand himself realistically and maturely.
- It enables the student to understand his/her problem and overcome it through his/her effort with the help of the counsellor.
- Counselling helps in total development of the student as it also deals with improving one's potentials.
- It helps the student in period of turmoil and confusion.
- It helps to minimize the incidence of indiscipline in the institution.

Common Problems faced by Students:

- Academic problems (Exam fear, lack of concentration, lack of motivation, poor grades, high expectations, poor study methods).
- Relationship problems (poor relationship with parents or friends, lack of friends, difficulty in maintaining relationship, unhealthy relationships with members of one's own sex or opposite sex).
- Family problems (Financial difficulty, conflict between parents, conflict between siblings, lack of sense of belongingness, physical and psychiatric illness in the family).
- Adjustment problems (Immaturity, disillusionment, conflict with relatives, development adjustment).
- Emotional problems (Extreme shyness, anxiety, fear, feeling of inadequacy, self doubt, lack of self confidence, low self esteem).
- Other problems like conduct disorder, behaviour disorders, addiction, and major psychiatric disorders.

Role of a Counsellor in Educational Institutions

Counselling Services for Students:

Counsellors in educational institutions could take up preventive counselling which is usually related to specific concerns that arise in specific stages of life. Apart from which, counselling services which are facilitative and remedial through various intervention methods are also a part of college counsellor's tasks. The Counsellor will identify students with problems and the deal with them appropriately. In the process the parents and teacher will also be contacted.

Student's Enrichment Programs:

The focus here is the promotion of mental health skills and development of learning potential (Which is very suitable in families of first generation learners). After initial identification of the needs of a school, specific programmes could be designed to cater to the needs of the students. These programmes could be on personality development, development of self esteem, improvement of memory, sex education, and family life education. This could be achieved by preventive and Pro-motive Counselling (Life skills, assertive training skills), Remedial Counselling, and Mental Health Education, Enrichment Programmes (Leadership skills, career guidance programmes, and improving study methods) with the counsellors only.

No. of students benefitted - Individual Counselling

115

Group Counselling



5.7 Details of campus placement: -

5.8 Details of gender sensitization programmes

- Women's Day celebrations- Talk by Dr. Rameela Shekhar.
- Awareness on women rights - Talk by Advocate Mrs Bharthi.

5.9 Students Activities:

- Students participated in Inter Collegiate Athletic Meet in SDM Dental College, Dharwad from 29th October 2014 to 31st October 2014 and they won total 4 awards.
- Students participated in Inter Collegiate Volleyball Tournament at Srinivas College of Nursing, Valachil, and Mangalore on 03.12.2013 and they won Runners up.
- 2 students selected for Inter University Basket Ball Tournament for RGUHS Team.
- 2 students selected for South Zone Inter University Volleyball Tournament at Chennai, for RGUHS Team.
- YMCA Open Table Tennis Tournament (Men & Women) participated on 11th & 12th January 2014.
- 2 students participated in Inter University Basket Ball Tournament from 20th January to 24th January, 2014 for RGUHS Team.
- Students participated for Dr. M.V. Shetty Memorial Inter Physiotherapy College Cricket Tournament, NMPT, Mangalore on 5th & 6th February, 2014.
- 6 students participated for Inter District Football selection trails on 15th February 2014.
- 39 students participated for "4th Nitte Acco-lades 2014" South India Inter Medical, Dental and Allied Health Science College Tournament.
- 1 student participated for 35th Monsoon Chess Tournament from 21st July to 23rd July 2014 and won 1st place.
- 12 students participated in 18th Independence Cup Football Tournament – 2014, organized by Dakshina Kannada Football Association – last week July 2014 at Nehru Maidan, Mangalore.

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level National level International level

No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Post graduate 11	Rs. 2,20,000.00
Financial support from government	From state government for differently abled post graduate	Rs. 30,000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	03	10,000 - sponsored trip to Switzerland to take part in camp – from Novartis

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of Social initiatives undertaken by the students

One [one family per student in a village]

5.13 Major grievances of students (if any) redressed: Interns and Post graduates stipend hiked.

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

VISION STATEMENT

Our vision is to heal and comfort the suffering humanity with compassion and respect and to be recognized as a global leader in medical education and research.

MISSION STATEMENT

- To be progressive in providing holistic health care services to all
- To ensure global standards in medical education
- To create and foster centre of excellence for medical research.

6.2 Does the Institution has a management Information System

Yes.

- Installed Management Information System. Training has been given to all the staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The institution focuses on skill development of students
- As per RGUHS guidelines
- Faculty as members of B.O.S actively participate in curriculum design, Development and revision.

6.3.2 Teaching and Learning

- Innovative methods of teaching
- ICT-enabled teaching-learning process has made students active participants in the classroom
- Peer learning is promoted within and outside the class hours
- Inquiry-based learning is provided through community survey, opinion polls, case study, and fieldwork.

6.3.3 Examination and Evaluation

- Formative assessment through sessional exams, written test, MCQ, OSCE/OSPE, Open book examination.
- Semester system with Continuous Internal Assessment (CIA) is followed along with annual for medical education.
- Since the institution is affiliated to Rajiv Gandhi University, examination and evaluation procedure adopted by Rajiv Gandhi University.

6.3.4 Research and Development

- Research budget allotted to the departments
- Research is a significant activity of the college
- Institution Ethical committee.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Open access Library- Up gradation and modernization of instruments
- E-resources
- Internet facility

6.3.6 Human Resource Management

- Orientation
- Recruiting, training, performance appraisal of faculty
- HRD programs for staff are conducted periodically
- Provision of Grievance Redressal Cell, Student Counseling Centre, Suggestion Box, Anti Ragging Cell, Women guidance Cell, Health Centre, Information Centre.

6.3.7 Faculty and Staff Recruitment

- Conducive atmosphere for work and professional growth
- Attractive salary, housing benefits, promotional avenues
- Personal and professional development schemes
- Benefits like PF, leave, higher studies leave, medical benefits
- Regular training programs- like CME and workshops
- Facility to attend national / international conference
- Weightage for research / publications
- Need based Honorarium on workload basis
- Ensuring wide publicity for larger/better choice through ads for vacancies
- Maintaining transparency in recruitment
- News paper advertisement
- Scrutiny of documents
- Interview by expert panel

6.3.8 Industry Interaction / Collaboration

- Associations of each specializations
- Arranging guest speakers from universities and other prominent institutions
- Field/Hospital visits
- Clinical Trials.

6.3.9 Admission of Students

- | |
|--|
| <ul style="list-style-type: none"> - Web-site - Newspaper advertisements |
|--|

6.4 Welfare schemes for:

1. Teaching Staff:

- Enhancement of Provident fund, Gratuity and Pension
- Provision of Medical Benefits as employees
- Accommodation is provided at a subsidized rate
- Credits given to publications of papers, research and excellent input in teaching
- Incentives given for the presentation of papers and research work.
- Encouragement to attend workshops and conferences
- Benefits like special leave, Higher studies leave, Maternity Leave

2. Non- teaching Staff:

- Education loan for Children
- Provident Fund, Gratuity and Pension
- Provision for Medical Benefits as employees
- Welfare fund loan
- In-service training programmes
- House Building loan
- Emergency contingency loan

3. Students:

- Provision of Medical Benefits for the students
- Encouragement to attend workshops and conferences
- By instituting awards for outstanding performance in curricular and co-curricular activities.
- Providing incentives for student research activities
- Providing more facilities in hospital and hence better exposure.
- Providing larger number of patients through rural outreach programmes.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC/NABH
Administrative			Yes	IQAC/NABH

6.8 Does the University/ Autonomous College declare results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Guest lectures and as resource persons
- Annual get together.

6.12 Activities and support from the Parent – Teacher Association

- Orientation
- PTA – Interactive meeting.

6.13 Development programmes for support staff

- Orientation and Training Programmes in Infection Control and Fire safety
- Orientation and Training Programmes in MIS and HIS
- Orientation and Training Programmes in Disaster Management
- Orientation and Training Programmes in Patients Rights And Safety

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free zone
- Non smoking zone
- Planting of trees
- Recycling of sewage water
- No horn zone
- Lawns and gardens are maintained with utmost care
- Approach roads are lined with trees and shrubs

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Case based Learning
- PBL
- Family Study for students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Revision of remuneration for attending conferences.
- Reservation of UG medical seats for faculty
- Horizontal Integrated Teaching
- Case based learning
- Remedial classes were conducted to help the slow learners improve their academic performance.
- Academic Audit was conducted.
- 10 meetings were held to facilitate interaction between IQAC and Departments.
- Organised national seminars and international conferences.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals){Refer Annexure iv)

- Case based teaching.
- Faculty children seat.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

- Talks and Orientation
- Celebration of Vanamahotsav Day
- Recycling of sewage water.
- Effective BMW management by outsourcing.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<u>STRENGTHS</u>	<u>OPPORTUNITIES</u>
Dedicated, professional workforce, Inception and basis in service and charity	Increasing need for professionals from the allied health sciences is an opportunity to increase the number of these courses.
Conduct Annual academic audit	
Conduct orientation and training for all Internal stakeholders regularly	Enhance Participation and collaboration with government agencies and NGOs
Good infrastructure facilities	Go paperless
Large Employee strength	Collaborative Research
Attached Multi speciality hospital with 1250 beds	

8. Plans of institution for next year

- To establish research centre recognized by Government of India.
- To Introduce PBL in all departments
- To conduct quality sustenance programmes
- To conduct external academic audit of all departments, making the alumni association proactive, starting PG entrance exam coaching.
- To conduct an orientation programme for teachers
 - To promote collaborative research through MoUs
 - To augment infrastructural facilities
 - To update the college website with a new format
 - To organize national seminars/conferences for dissemination of information
 - To Start PhD program
 - To organise Campus recruitment program in Allied Health sciences

Department wise answers:


- Introduction “Horizontal Integrated Teaching” among the three pre clinical subjects viz: Anatomy, Physiology and Biochemistry for I MBBS
- Developing child psychiatry unit
- Improving OP infrastructure
- Construction/ Set up an acute care psychiatry ward
- Extension services and satellite clinics to be further enhanced
- Introducing active research work in the teaching schedule of MBBS phase III students
- Organising one conference/CME/Symposia
- Submitting research projects to ICMR and local state bodies for funding
- One research publication by each faculty
- Introducing MCQ in the teaching schedule
- Starting the PG in Department of Community Medicine
- PhD Programme
- Simulated lab
- Extension activities to reach (Community based)
- Attract more research grants & establish collaborations

Objectives:


1. To organize National and other conferences and CMEs
2. To introduce innovative teaching and evaluative methods
3. To continue and initiate new minor / major research projects.

Plan of Action:

1. To expand the services of newly established Poison Control Centre.
2. Improve research activities
3. Establish research collaboration

Name DR. LAMESH BHAT M


Signature of the Coordinator, IQAC
Prof. & H.O. D.
Dermatology, Venereology & Leprosy
Father Muller Medical College
Kankawady, Mangalore-575002

Name DR. JAYAPRAKASH ALVA


Signature of the Chairperson, IQAC

DEAN
FATHER MULLER MEDICAL COLLEGE
MANGALORE - 575 002

ACADEMIC CALENDER 2014-15

<u>Sl.No.</u>	<u>Name of the Events</u>	<u>Schedule</u>
1.	Commencement of classes for Phase II – III Term (Regular batch)	23.09.2013
2.	Christmas Vacation of 2013	23.12.2013 to 04.01.2014
3.	Holiday – Republic Day	26.01.2014
4.	Commencement of classes for Phase III-Part I – VI Term (Regular batch)	27.01.2014
5.	Commencement of classes for Phase III-Part I – VIII Term (Regular batch)	27.01.2014
6.	Holiday – Founders’ day / Institutions Day	13.03.2014
7.	University Examination for Allied & Physiotherapy Course	March 2014
8.	Easter Vacation of 2014	14.03.2014 to 26.04.2014
9.	Commencement of classes for Phase II – III Term (Casual batch)	24.03.2014
10.	University Examination for PG Courses	April/May 2014
11.	Holiday – Good Friday	18.04.2014
12.	Holiday – May Day	01.05.2014
13.	University Examination for MBBS Course – Tentative Dates	16.06.2014
14.	Commencement of classes for Phase III-Part I – VI Term (Casual batch)	28.07.2014
15.	Commencement of classes for Phase III-Part I – VIII Term (Casual batch)	28.07.2014
16.	Holiday – Ramzan	29.07.2014
17.	University Examination for Allied & Physiotherapy Course	August 2014
18.	Commencement of classes for MBBS Phase 1 (2014 batch)	01.08.2014
19.	Holiday – Independence Day	15.08.2014
20.	Holiday – Ganesh Chaturthi	29.08.2014

21.	Holiday – Nativity of Blessed Virgin Mary	08.09.2014
22.	Commencement of classes for Phase I (Casual batch)	15.09.2014
23.	Commencement of classes for Phase II – III Term (Regular batch)	15.09.2014
24.	Holiday – Gandhi Jayanthi	02.10.2014
25.	Commencement of Classes for I year Allied Courses	06.10.2014
26.	Commencement of classes for I year BPT & MPT Courses	06.10.2014
27.	Holiday – Deepavali	23.10.2014
28.	Holiday – Karnataka Rajyotsava	01.11.2014
29.	University Examination for PG Courses	October/November 2014
30.	University Examination for MBBS Course– Tentative Dates	19.12.2014
31.	Christmas Vacation of 2014	22.12.2014 to 03.01.2015
32.	Easter Vacation of 2015	30.03.2015 to 11.04.2015

Best Practice 1

1. Title of the Practice

Case based teaching

2. Objectives of the Practice

To develop and improve problem solving skills and critical thinking

To develop the self-study approach and to consolidate learning that occurred in group sessions

3. The Context

Medical Education should be patient centred. In case based teaching students learn the practical approach to solve patients problems. It facilitates diverse solutions to problems in hand. It enhances the confidence of the learner to independently handle and solve cases.

4. The Practice

Cooperative learning gets emphasised . Case based teaching is a form of small group learning. As such, it incorporates features of small group learning such as:

- group discussion of case scenarios and problems
- working and actively learning in groups
- integration of prior and newly acquired knowledge
- development and improvement of problem solving skills and critical thinking
- use of self-study to consolidate learning that occurred in group sessions

5. Evidence of Success

The advantage of this process compared to lectures and self-learning activities is its ability to model the process of accessing information and solving problems which are the core activities of doctors. It is an alternative or adjunct to didactic lectures which helps in applying theoretical concepts to practical experience and enhances student's problem solving skills. Recall of knowledge is easier when it is linked to a real life case scenario Early exposure to patients helps apply scientific principles to patient care and perhaps increases patient safety. Helps students develop problem solving skills and critical thinking.

6. Problems Encountered and Resources Required

Sometimes cases of standard may not be available. Good patient input is the main resource required.

Best Practice 2

1. Title of the Practice

Medical seats for children of faculty.

2. Objectives of the Practice

The Management introduced the practice of appreciating and recognizing the services rendered by the faculty who have put in a minimum of ten years of continuous service in the institution. To ensure that every faculty member is recognized for performing well in teaching and research.

3. The Context

One of the major stakeholders of our education system is faculty. The efforts put in by the teachers on teaching and learning process is recognized by the Management and introduced from this year onwards. Every year 2 children from the teaching fraternity would be eligible to procure UG seats provided the criteria evolved by the management is fulfilled by the candidates.

4. The Practice

The criteria for selection of candidates are as follows:

To be eligible, the teaching staff should have put in a minimum of 10 years service after confirmation. The teaching staff has to be full time staff. When there are more than two candidates, selection will be made on merit taking into account number of years in service, contribution of the staff to the Institution and the like. Fee for the selected candidate will be that of COMED-K fee. The candidate should have eligibility for admission like passing the COMED-K / CET / NEET exam. Whether willing to accept the terms and conditions laid down for taking this reserved seat.

5. Evidence of Success

There were 3 applications received in the first year of inception. The years of service and the ranking in the qualifying examinations was considered in the final selection of the candidates.

6. Problems Encountered and Resources Required

Smooth implementation of the practice because the criteria for selection were clearly earmarked by the management.